

May 19, 2008

The Jones Residence  
1234 Nowhere Drive  
Louisville, KY 40206

Dear Mrs. Jones,

Thank you very much for the opportunity to maintain your property. Attached is the 2008 lawn and landscape maintenance proposal for your viewing. We believe this plan will keep your landscape looking its best throughout the growing season. Also included are a description of services and a schedule showing when our services will be performed. Services will be performed on a monthly basis starting in March and ending in December. Please email or call 502.639.6644 with any questions. Thank you for your time and consideration.

Happy Gardening,

Clint Hayden  
The Hayden Landscape Co.

## Description of Services

### ***Landscape Bed Maintenance:***

#### Spring Clean-up

The existing bed maintenance will begin in early spring with re-edging of all beds. At this time all leaves, weeds, and debris will be removed from beds and tree rings. Shrubs and trees will be checked for deadwood and inspected for signs of disease, insects, or stress and proper recommendation will be made if necessary. It is not recommended that all ornamentals be pruned in spring. We will determine the correct procedure to maintain the healthiest plants possible. A pre-emergent herbicide shall be applied to assist in weed control. Also, we will apply a slow release fertilizer to plants. A new layer of mulch will then be added.

#### Pruning

Trees and shrubs shall be pruned selectively to maintain shape and remove dead, diseased, broken, or overgrown branches that interfere with proper growth. All flowering trees and shrubs will be pruned after they bloom as they set their flower on new growth. Pruning of larger trees that cannot be pruned from the ground is not covered in this contract.

#### Weed Removal of Beds

Weeds will be controlled in planting beds throughout the growing season with hand weeding or pre-emergent and post-emergent herbicides.

#### Bed Edging

Edging establishes a definite boundary between the turf area and planting beds, consisting of approximately 2" to 3" deep trench. Naturalized areas will not be edged.

#### Double Processed Hardwood Mulch

Hardwood mulch will be applied to planting beds which currently have hardwood to maintain a uniform cover. Planting beds containing Ivy, Vinca, etc. will be mulched only as necessary to make the beds aesthetically pleasing while not retarding plant development.

#### Fertilization of Plantings

A slow release granular fertilizer is applied to the base of plants to assure adequate nutrients throughout the growing season.

#### Insect/Disease Control of Ornamentals

Due to weather conditions, this will be performed on an as needed basis.

### ***Mowing and Leaf Removal:***

#### Mowing

Mowing will be performed approximately 32 times on the common areas during the growing season. The mowing will be performed to maintain a turf grass height between 2 1/2 to 3 1/2" without removing 1/3 of the total leaf blade. Before each mowing the grounds will be checked and all debris shall be removed. All obstacles will be trimmed around and all paved areas will be air-swept.

#### Leaf Removal

This will be done once leaves have fallen from trees. Leaves and debris will be cleaned from beds and turf areas and mulched and removed from property.

## ***Turf Care Program:***

### Granular Limestone

Assist in balancing ph of soil to allow lawn to better utilize available nutrients and increase its response to fertilizer applications.

### Pre-emergent Crabgrass Control

Crabgrass, foxtail, and other annual weeds are controlled with Pendumethalin in both granular and liquid form to help stop these weeds from germinating.

### Broadleaf Weed Control

Weeds such as Dandelion, Plantain, Spurge, and Clover will be controlled with a spray over the top to kill existing weeds.

### Spring Fertilizer

A slow release granular fertilizer at the rate of 1/2 lb. N per 1000 sq. ft. will be applied. In some cases this application may not be needed due to proper color in turf.

### Aeration

Lawn areas will be core aerated to relieve compaction. This consist of removing plugs from the soil to help nutrients get down into the soil for better and healthier turf.

### Fall Fertilizer

A fertilizer is applied at 1 1/2 lb. N per 1000 sq. ft.

### Late Fall Fertilizer

A fertilizer consisting mostly of urea is applied at the rate of 1 1/2 lb. N per 1000 sq. ft. This will help establish a deeper root system over the winter.

### Insect/Disease/Pest Control

Due to weather conditions, this will be negotiated under separate proposal.

October 30, 2007

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**2008 Lawn and Landscape Proposal**

**Itemized Cost and Services**

1) Lawn Applications		
Lime, Weed Control and Fertilizing		
5 @ \$35.00=		\$175.00
Grub Control		
1 @ \$105.00=		\$105.00
Mowing		
32 @ \$30.00=		\$960.00
Aeration		
1 @ \$75.00=		\$75.00
Leaf Removal		
1 @ \$250.00=		\$250.00
Subtotal:		\$1565.00
2) Landscape Maintenance		
Spring	\$1577.92	
Summer	\$700.00	
Fall	\$1577.92	
Subtotal:	\$3855.84	

Total Annual Cost of \$5420.84

**Price Breakdown**

\$5420.84 annually / 10 months= \$542.08 per month

**Property Maintenance Schedule - 2008**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
<b><i>Landscape Maintenance</i></b>													
Spring Clean Up					1								1
Pruning					1		1				1		3
Weed Removal of Beds			1	1	1	1	1	1	1	1	1		9
Bed Edging					1					1			2
Hardwood Mulch Application					1					1			2
Grade "A" Cypress													0
Pre-emergent Weed Control					1		1			1			3
Fertilization of Planting					1						1		2
Insect / Disease Control													0
Dormant Oil													0
<b><i>Floral Display</i></b>													
Spring													0
Summer					1								1
Fall										1			1
Bulbs													0
<b><i>Turf Maintenance</i></b>													
Mowing				3	4	4	4	4	4	4	4	1	32
Aeration				1									1
Grub Control								1					1
Over Seeding													0
Insect/Disease Control													0
Leaf Removal												1	1
Granular Limestone			1										1
Pre-emergent Crabgrass Control				1		1							2
Broadleaf Weed Control				1		1				1			3
Spring Fertilizer													0
Summer Fertilizer													0
Fall Fertilizer										1		1	2

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2008 Property maintenance agreement as detailed on the attached schedules and as per the following breakdown:

Landscape Maintenance

Clean up of planting beds.  
Weeding, pre/post emergent herbicides, edging  
fertilization, and pruning of trees, shrubs and  
ground cover as per schedule.

Leaf Removal

Removal of leaves as per schedule.

Mowing

Mowing and trimming performed as per schedule.

Turf Care Program

Applications performed as per schedule.

The total cost of the regular maintenance service is \$ 5,420.84. This amount will be billed in 10 equal payments of \$ 542.0.

This billing will be sent out on the 30<sup>th</sup> of each month during the term of this contract.

Payment is due and payable by the 10<sup>th</sup> of the following month.

Storm emergencies or additional work due to storm damage may be billed additional over and above agreement.

The term of this contract shall be on-going from year to year. If there is a change in the service fee from year to year you will be notified in writing by February of the year the services is to be provided.

Either party may cancel this agreement by notifying the other party in writing at the above address 30 days prior to termination. During this 30-day period, service will continue at the normal rate agreed upon. Upon cancellation, the monies due for services performed are due and payable by the 12th of the following month.

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer

\_\_\_\_\_  
Date